



Chicago Section  
Institute of Food Technologists



*the First Section*

## Chicago Section IFT Executive Committee Meeting Minutes

Date: January 13<sup>th</sup>, 2014 – Maggianos – Skokie, IL

Time: 4:00-5:00 PM

**Attending Officers:** John Chambers, Linda Perucca, John Budin, Jamie Colby

**Executive Committee:** Keith Schafer, Bill Becht, Jan Miller, Glenn Bluemer, Manoj Shah, Mike Carson, Laura Colby, Tim Stubbs, Mike Wanous

**Committee Chairs:** Dan Best, Uwe Nienaber, Terry Schwartz, Katie Schmidt, Joy Dell'Aringa, Susan Abraham-Rivera, Zeek Agosto, Zuoxing Zheng

**Guests:** Mike Gross, Margaret Debrauske, Anisa Bassi

**Staff:** Alyssa Nelson

**Call to order:** Meeting called to order at 4:03 PM

**John Chambers**

### Approval of Previous Minutes:

**Linda Perucca**

Approved with two changes:

Voting section "We need to know by Jan 17<sup>th</sup> to get candidates and bios by 31<sup>st</sup>" changed to "We need to notify IFT by Jan 17<sup>th</sup> if we plan to run our election with them and all bios/pictures are due to them by Jan 31<sup>st</sup>. The Chicago Section IFT Executive Committee will need to approve the ballot at the Jan 13<sup>th</sup> Meeting".

Scholarship Committee:

"2 Jonathon Baldwin Turner scholarship were funded this year in addition to 8,000" changed to "An Additional Jonathon Baldwin Scholarship was given out within the existing funds contributed to U of I".

### Treasurer's Report:

**Jamie Colby**

Report Submitted.

### Top-of-the-Agenda Business

#### Website Discussion

IFT has supplied a template that all Sections can use for their web site, however CSIFT desires more functionality. The web site redesign task force survived 3 web site designers. They recommend getting current code and convert to CMS. This would allow us to maintain our own web site and modify it with ease. NAH design suggested charging \$5,000 - \$7,000 to convert over to CMS and train someone to take over on-going changes. The task force will look into any on-going costs. A complete presentation will be presented at the Feb EXCOM Meeting. John will double check with IFT to see if any restrictions on the design of the overall web site driven by the Unified Membership.

#### Vote to approve ballot

Approved as submitted. Explore if on-site voting can happen at the meetings during election time.



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**CSIFT Business Report:**  
Report Submitted.

**Alyssa Nelson**

### **Committee Reports**

**Auditing Committee**  
No Report.

**Terry Schwartz**

**Awards / Nominating Committee**  
Report submitted.

**Linda Perucca**

**Finance Committee**

Approved as submitted. Finance will continue to investigate conversion to 501c3 to allow individuals contributing to CSIFT to be able deduct their contributions as a charitable contribution.

**Uwe Nienaber**

**Golf Outing Committee**  
No Report.

**Mike Hosler**

**Historian**  
No Report

**Porter Myrick**

**Hospitality / Student Night**  
No Report.

**Keith Schaffer**

**Host Section Activities Committee**  
No Report.

**Linda Perucca**

**House Committee**  
No Report.

**Manoj Shah**

**Long Range Planning Committee:**

**Dan Best**

The committee has developed several ideas. Recommend conducting a survey monkey to determine what the membership view as the highest value.

1. Add more value to our monthly meetings look to extend the time development could be offered to members. Possibly offering 2:00-5:00 training sessions on professional development (presentations skills, PowerPoint development, etc.)
2. Develop ambassadors to go to companies in the CSIFT zip code to talk about what IFT is and how it can bring value to their company.
3. Develop a mentoring program to help engage student members. Recommendation to link up with IFT mentoring program.
4. Student communication award – Discussion to leverage the current scholarships given out by CSIFT to learn more about the students and research done. Recommended scholarship committee follow-up.
5. Promote the attendance of monthly meetings counting towards the credits needed from CFS.



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**Marketing**

(CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website)  
No Report.

**Denise Michalik**

**Membership Committee:**

No Report.

**Joy Dell'Aringa / Sharim Lane**

**New Professionals Committee**

Report Submitted.

**Molly Connor / Niki Baran**

**Professional Development**

(Career Guidance and Continuing Education / Employment / Members in Transition / Technical Programs)

**Susan Abraham-Rivera**

**Technical Programs**

Current date set for April 3<sup>rd</sup>. Topic recommended for Technical Session "Qualification to make products gluten free". Members were encouraged to identify speakers.

**Program Committee:**

Report Submitted.

**John Budin**

**Scholarship Committee:**

Report Submitted.

**Nancy Moriarity**

**Supplier's Night Committee:**

No Report.

**Jim Anderson**

**Tanner Committee Report:**

No Report.

**Zuoxing Zheng**

Motion to adjourn meeting at **5:21** PM – Motion was seconded and carried.

**Submitted by: Linda Perucca**